



# Texas Ballet Theater

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Hiring Company Name: Texas Ballet Theater

Position Title: Community Enrichment Instructor – Part-Time

Reports To: Educational Programs Manager

Location: DFW-Metroplex

## Organization Overview

The mission of Texas Ballet Theater (TBT) is to create, present and tour world-class ballet, from classical to cutting-edge, and promote its appreciation, accessibility, and technical mastery among students, pre-professionals, and audiences of all ages. We are honored to be the only arts organization to serve as a resident company for leading performance venues in Dallas and Fort Worth –Winspear Opera House and Bass Performance Hall. Our internationally recognized Company is built on a rich 60-year history and boasts a repertoire that is creative, artistically expressive, and collaborative.

Texas Ballet Theater is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Texas Ballet Theater is committed to equality and social justice. We commit to a safe space for LGBTQIA+ Communities.

## What We Have to Offer You

- A respected and successful company.
- Being a part of the arts while investing in the Fort Worth and Dallas communities.
- A leadership team dedicated to students and dancers, and to achieving the mission.

## About Your Manager

- Passion for ballet and education.
- Fosters a highly communicative and collaborative environment.
- Focuses on building good relationships across the organization and in surrounding communities.

## Position Description

Texas Ballet Theater (TBT) seeks to fill the position of **Community Enrichment Instructor – Dallas or Fort Worth** for the school year. TBT employs Community Enrichment ballet instructors to be enthusiastic ambassadors for the art form and professional representatives of the organization. Instructors must be able to instruct dance to students who do not have previous dance training or exposure to the art form. This individual will instruct classes in TBT's CityDance and/or Dance Extension Programs. Our CityDance curriculum introduces ballet to young students across the Dallas-Fort Worth Metroplex, primarily 1st – 4th grades, in Title I schools and community organizations. The Dance Extension Program curriculum matches that of Texas Ballet Theater School and is delivered to elementary students during school hours in Dallas. This position is part-time and instructors must have access to reliable transportation. Community Enrichment Instructors report to the Educational Programs Manager.

## **Essential Duties and Responsibilities include, but are not limited to:**

- Consistent availability during the hours of 3:00pm – 5:00pm for at least one day each week during the school year (Aug-May), with the potential for some hours during the school day or summer throughout the year.
- Follow CityDance curriculum to teach beginning ballet for up to 40 students for 1-hour class sessions
- Follow Texas Ballet Theater School curriculum for appropriate class level for up to 15 Dance Extension Program students for 1-hour class sessions during school hours
- Must be able to adapt teaching practices to accommodate non-traditional settings
- Assist with distributing and collecting waivers and other educational materials at each site
- Complete attendance and teaching summaries during and after each class session
- Ability to teach either in Dallas County or Tarrant County and its immediate surrounding areas, including Arlington, Grand Prairie, Seagoville, Mansfield, and more
- Attend all scheduled teacher meetings as requested
- Provide positive and healthy support for students, as a leader and a mentor
- Maintain a positive, disciplined environment for the students during their ballet class

## **Qualifications/required skills:**

- Bachelor's degree in dance, education, or related field, or commensurate experience as a professional dancer is preferred.
- Enthusiastic about arts/dance education and working with youth in both traditional and non-traditional settings.
- At least two years of dance teaching experience preferred.
- Must have access to reliable transportation.
- Multi-lingual, especially Spanish a plus.
- Will be required to sit, stand, or maintain physical activity for extended periods of time; must be able to lift 25 pounds on occasion.

## **Attributes Needed to Be Successful**

**Leadership:** Ability to foster a collaborative and proactive work environment.

**Problem-Solving:** Strong analytical and critical-thinking skills to assess complex issues and devise effective solutions. Proactive style, able to move forward and implement decisions even when obstacles are encountered.

**Communication:** Excellent verbal and written communication and interpersonal skills to interact with internal teams, external teams, families, students, faculty, vendors, and other stakeholders. Demonstrated capability and maturity to protect confidential information and build trust and rapport with parents, students, and staff.

**Organizational Skills:** Exceptional organizational abilities to manage multiple tasks, projects, and priorities simultaneously while keeping commitments.

**Attention to Detail:** Meticulous approach to maintaining accurate records, ensuring TBTS standards are met, full compliance with safety regulations.

**Adaptability:** Flexibility to adapt to changing circumstances, priorities, and emergent situations in a dynamic environment.

**Represent TBT with integrity, credibility, and curiosity.**

Please submit resumes and cover letter to [humanresources@texasballet.org](mailto:humanresources@texasballet.org)